Approved For Release 2002/09/26 : CIA-RDP76-00883R000100060030-9

T0: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) DDI/Information Requirements 5
SAFES	TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)	32
2 Drawer (free standing)	18
4 Drawer (correspondence)	7
5 Drawer (correspondence)	8
All purpose (with doors)	
Map and Plan File	
Kardex (Slides)	
5 - Drawer Card (3x5 size card; 60'	inches per drawer) 1
- Drawer Card (size card;	inches per drawer)
OTHER (describe)	
CABINETS	TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)	
5 Drawer (correspondence)	
Map Cabinet Sections	
Other (Describe) Storage Cabinet: 41 1/2w	x 18 7/8d 1
Side Files: 41 1/2 w x 18 7/8 d	1
Storage Cabinet: 36 1/8w x 28 1/8 D	1
Storage Cabinet: 36w x 18 d	1
Storage Cabinet: 36w x 18 d	1
Storage Cabinet: 36w x 20 d	1
	Total 160 sypt

Continue on reverse side

Used Approved For Release 2002/09/26: CIA-RDP76-00883R000100060030-9 NUMBER TOTAL TOTAL CAPACITY SHELVES WIDTH SHELVING SHELVES HIGH SECTIONS (in inches) IN LINEAR FT. Correspondence type 25.4 7 14 2 36 Library type (Open Shelf) $36W \times 20 D$ Book Case Sections 33W x 13 1/8D **76.** 8 12 33 12 1 Tape shelves Conserv-A-File (roll out units) 30. 6 12 2 42 42W x 20D 50.8 20 4 36 $36W \times 20D$ Conserv-A-File V (Side Roll) 56.25 5 12 **6**0 36 $36W \times 17D$ 33.75 3 13 36 36 $36W \times 17D$ OTHER (describe) 22. 2 16 8 22 Steel Bookcase, 22Wx18D 20 7 1472 2 Cabinet (Orange) **REMARKS:** Include number of secure and vault areas in which records are stored _____ Room 2G40 and 2G28, Headquarters. STATINTL

Sq Footage